

Georgia Peach Virtual Paralegal Services



SERVICES AVAILABLE

CASE ADMINISTRATION

- Docketing and deadlines
- Regular communication
- Organize and build digital files

INITIAL INVESTIGATION AND RESEARCH

FILING PETITION/COMPLAINT

- Preparing initial drafts
- Electronic filing
- Locate process server
- Determine and docket dates

FILING ANSWER/COUNTERCLAIM

- Obtain documents from client
- Review court dockets
- Verify service

DISCOVERY

MOTIONS, HEARINGS, AND PRETRIAL

SETTLEMENT

TRIAL PREPARATION

JUDGMENTS AND COLLECTIONS

DOCUMENT PREPARATION IN

- Probate
- Superior
- State
- Magistrate

VIRTUAL PARALEGAL SERVICES THAT WORKS FOR YOUR BUSINESS.

Georgia Peach Virtual Paralegal Services is dedicated to providing its attorney clients an extensive knowledge of FAMILY LAW, PERSONAL INJURY, ESTATE PLANNING, PROBATE AND COLLECTIONS. By offering professional paralegal services virtually, we increase the value of our clients' billable dollars. As independent contractors; we complete the job more efficiently and economically.

OUR Mission is to provide results that surpass expectations through our dedication to our clients.

Our services appeal to attorneys that are operating as a solo practitioner or operating in a downsizing market while trying to decrease their overhead and maintain, or increase, the value of their billable dollars. We provide highly experienced, paralegal services on a transactional basis, thereby avoiding the costs and expenses associated with full time employees.



GEORGIA PEACH PARALEGAL SERVICES provides virtual support to attorneys licensed to practice law in the United States who are in good standing with the state in which they are licensed. All services provided will be under the direction and supervision of a licensed attorney who is professionally responsible to his/her client for that work product. WE DO NOT PROVIDE PARALEGAL SUPPORT TO THE GENERAL PUBLIC. We are not attorneys. We are not trained, qualified, or allowed by law to give legal advice.